

## POSITION ANNOUNCEMENT



# ASSISTANT DIRECTOR of PENSACOLA SINGS

**Posting Date:** January 2023  
**Status:** Contract  
**Reports To:** Director of Community Programs

The Pensacola Children's Chorus seeks a dynamic choral educator to serve as Assistant Director for the inaugural semester of PENSACOLA SINGS, unique community youth choir based in City of Pensacola owned-and-operated neighborhood resource centers. The Assistant Director will work in collaboration with PCC's full-time instructional staff to support the musical and personal growth of young performers, both in rehearsal and performance.

PENSACOLA SINGS is an initiative of the Pensacola Children's Chorus and aims to bring accessible choral music and impactful social emotional learning to community spaces. An innovative, cross-sector collaboration, PENSACOLA SINGS is a data-driven partnership between the Pensacola Children's Chorus and the City of Pensacola. Operating in 3 different sites, these no-cost choirs learn similar repertoire and combine twice yearly for performances.

The Pensacola Children's Chorus (PCC) serves as a leading performing arts organization in Pensacola and is the largest purveyor of music education for community youth in Northwest Florida. The flagship Resident Choir Program boasts 9 resident ensembles comprised of hundreds of singers in grades 1 through 12, whose performances are viewed by an annual audience of nearly 25,000 individuals. PCC's programs are built upon a foundation of positive youth development, a mission that is achieved through unique ensemble models and performance opportunities which promote the values of community service, personal growth, and leadership.

### **Purpose of Position**

The PENSACOLA SINGS (PS) Assistant Director (AD) fulfills a supporting role as a teacher, conductor, and demonstrator for each PS ensemble. These individuals will serve as teaching assistants for rehearsals led by the Director of Community Programs (DCP). In the absence of the DCP for a given rehearsal or event, the AD will be expected to assume leadership of their assigned choirs.

PCC seeks 1 individual to serve as AD for 3 choirs.

### **Working Hours & Locations**

PENSACOLA SINGS operates in 2 semesters each season—Fall (October-December) and Spring (March-May). For the upcoming Spring 2023 semester, weekly occur from 5:00-6:00pm on Tuesdays, Wednesdays, and Thursdays, beginning the week of March 5 and concluding the week of May 14. A combined performance will be scheduled the week of May 14 or May 21 (exact date and time TBD).

### Rehearsal Locations

- Tuesdays – Woodland Heights Resource Center (111 Berkley Dr., 32503)
- Wednesdays – Gull Point Resource Center (7000 Spanish Trail, 32504)
- Thursdays – Fricker Resource Center (900 North F St., 32501)

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## Essential Duties & Responsibilities

- Attending weekly rehearsals for and assisting in the direction of assigned choirs, to include conducting warm-ups, rehearsing repertoire, leading sectionals or solo rehearsals, advocating for healthy vocal production, and other responsibilities as requested by the DCP and/or Artistic & Executive Director (AED);
- Attending and assisting with all concerts and special events for assigned choirs;
- Running effective and productive rehearsals for assigned choirs when the DCP is not available;
- Conducting student observations and skill assessments as necessary;
- Serving as an advocate for PCC, its students and staff, and all of its activities, offerings, and performances to all members of the Pensacola and broader Florida communities, as well as across the United States and internationally, and;
- Other duties as requested by the AED, mutually agreed upon in advance and with additional compensation provided if necessary.

## Qualifications & Capabilities

- Bachelor's degree in music, fine arts, or music education (choral/vocal emphasis preferred);
- At least 2 years of experience working in a choral or general music setting (experience with a diversity of grade levels preferred);
- Knowledge of effective choral/vocal teaching practices;
- Ability to play two independent vocal parts simultaneously on the piano (intermediate piano skills preferred);
- Kind, supportive, engaging, and charismatic demeanor when working with young singers;
- Strong vocal and musical skills, to include sight reading, harmonizing, listening/diagnosing issues, demonstrating physical techniques, and providing a high quality vocal model for young singers;
- Ability to think and work creatively both independently and with direction, as well as in collaborative environments, and;
- Flexibility to additional nights and/or weekends in accordance with rehearsals, performances, and special events (scheduling provided in advance).

## Compensation & Benefits

Each AD will be provided a stipend of \$600.00 per semester, or a total of \$1,200.00 per season. Payment is distributed on the 15<sup>th</sup> of each month.

## How to Apply

Interested candidates should prepare the following:

1. Cover letter or e-mail message that expresses interest for position and summarizes relevant qualifications;
2. A one-page résumé which highlights relevant work experience.

All applications will be reviewed on a rolling basis, and receipt will be acknowledged via e-mail within 3 business days. References will not be contacted without prior permission from the candidate. Any offer of employment is contingent upon successful completion of a background check.

Applications that do not contain all required materials will not be reviewed.

Please address materials to Miguel Aldahondo, Director of Community Programs, and submit them via e-mail to [jobs@pensacolachildrenschorus.com](mailto:jobs@pensacolachildrenschorus.com). Applications will be reviewed on a rolling basis.